Description

A proceed authority exceedance is when a train exceeds the limit of authority, a train proceeds without a proceed authority or proceeds whist a restraint authority is in place.

Event Report

1. **Who** Reported the Event?
   i. Organisation
   ii. Person Details
2. **When** did the Event occur?
   i. When was the event reported?
   ii. When did the event occur?
3. **What** happened?
   i. Summary of event
   ii. Detailed description
   iii. Immediate Action Taken / Incident Log (optional)
   iv. Type of Rail Event & Notification Category (if known)
   v. Trains / Mobile Plant involved
   vi. Delay or Rough Ride?
4. **Where** did the Event occur?
   i. Location / KM Posts
   ii. Track Names / Line Section
5. **Who** is managing the Event?
   i. NCC / Functional Group
   ii. Event Owner

ONRSR Verbal Notification

Notification Category	Category A or B
Notifying Operator	ARTC
Person Reporting	Name, Title and Contact Details of person making notification
Date & Time	The **LOCAL** date and time of the occurrence
Location	State; Line Section; KM Posts; Location Type; Location Name
ARTC Reference	Event Number
Operators Involved	RSO's involved in or impacted by the occurrence
Description	Description of event including Trains / Rollingstock Involved; Circumstances; Extent of damage/disruption; Casualties; Events or Circumstances leading up to and as a result of the occurrence

Rail Event Details

EVENT DETAILS PAGE
1. What are the Consequences of this Event?
2. What is the Actual and Potential Severity if each Event Consequence?
3. What Strategic or Fatal HSE Risks are involved?
4. Has there been a spill or release of Pollution to the environment?
5. Who is the Responsible Party?
6. Is an Investigation or Major Incident Log Required?

RAIL EVENT PAGE
1. Record the details of any Trains Involved
   i. Mode of Operation
   ii. Service status (for Passenger Service)
   iii. Driver Only Operations
2. Record details of any Injured Persons (Type, Severity & Number Injured)
3. Identify any other RIM's or RSO's involved?
4. Determine whether ARTC Accountable for this Event?
5. Determine whether an Event Report needs to be sent to an Operator?

RAIL EVENT DETAILS PAGE
1. Event Sequence [Pre Cursor is <0, or Primary = 0, or Consequence is >0]
2. Assign Trains Involved
3. Estimate Runaway Distance (metres)
4. Record Likely Cause(s)
5. Identify Runaway Response Action